

Pennsylvania AWWA

American Water Works Association

**PA SECTION AWWA
75TH ANNUAL CONFERENCE & EXPO**

*THE DESIGN BUILD INSTITUTE OF
AMERICA WILL BE JOINING US AGAIN
THIS YEAR.*



VENDOR INFORMATION

MAY 9—11, 2023

**KALAHARI RESORTS AND CONVENTIONS
POCONO MOUNTAINS, PA**





75th ANNUAL CONFERENCE AND EXHIBITION
May 9 -11, 2023 Kalahari Resorts & Conventions, Pocono Mountain, PA

Dear Vendor:

On behalf of the Pennsylvania Section American Water Works Association, I would like to invite you to our 75th Annual Conference being held on May 9 – 11, 2023 at the Kalahari Resorts and Conventions in the Pocono Mountains, PA.

The Design-Build Institute of America (DBIA) group will be joining our Annual Conference again this year.

The conference committee has done another superb job to meet the needs of our vendors. Below are a few of the vendor-focused events:

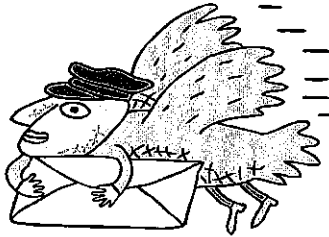
- Early Bird pricing opportunities available until January 27, 2023 - Early Birds getting best booth location
- Golf Outing at the Pocono Manor Resort & Spa - Tuesday
- Meet and Greet Social in the Zambezi Room -Tuesday evening
- Operator & Technical Sessions held near the Exhibit Hall - both days
- Tank Building Contest in the Exhibit Hall – Wednesday
- Hydrant Hysteria Contest in the Exhibit Hall – Wednesday
- Water Taste Test in the Exhibit Hall - both days
- Exhibit Hall Showcase and Reception - Wednesday evening
- DBIA Social Event at – Wednesday evening
- Breaks with Raffle Game in the Exhibit Hall - both days
- Breakfast and Lunch in the Exhibit Hall - Thursday
- Water for People Silent Auction in Exhibit Hall - both days

Enclosed you will find the 2023 conference exhibitor packet. We hope you will consider attending our event and take advantage of the Early Bird pricing. We are confident you will benefit from this exciting opportunity to network with hundreds of colleagues in the water industry at our 75th Annual Conference celebration. Please fill out the enclosed exhibit form and return to PA-AWWA as soon as possible.

If you have any questions or would like further information, please contact the PA Section Office at 717-774-8870 or email Don Hershey at donhershey@paawwa.org. Information can also be found on our website at: paawwa.org.

Sincerely,

Tim Trout
Chair
P A -AWWA



ATTENTION VENDORS EARLY BIRD SPECIAL

RESERVE YOUR BOOTH SPACE TODAY
for the
PA-AWWA 75th ANNUAL CONFERENCE

May 9 – 11, 2023

Kalahari, Poconos, PA

To guarantee this rate, fill out this reservation form and return it to the Section office

By January 27, 2023

NAME: _____ **AWWA OR DBIA MEMBER#** _____

COMPANY: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ **FAX:** _____

EMAIL: _____

Booth Rates = • AWWA OR DBIA MEMBER \$1,000 • NON-MEMBER \$1,200

*Note: This is a **reservation form only**; this **will not register** you for a booth. A registration form must be submitted along with payment in order for the registration to be completed.

Note: **Payment will be due after January 1, 2023

RETURN THE FORM VIA:

1. FAX TO PA-AWWA (717) 774-0288

2. MAIL TO PA-AWWA, P.O. BOX D, NEW CUMBERLAND, PA 17070

If you have any questions, please call the Section office (717) 774-8870

www.paawwa.org

**EXHIBITOR SPACE RESERVATION FORM – 2023 PA-Section
AWWA 75th Annual Conference- Kalahari Resorts & Conventions**

IMPORTANT INFORMATION

1. Please print clearly and complete all information.
2. The deadline for exhibit space reservation and payment is **April 27, 2023**
3. Exhibit space cancellations will be accepted until **April 27, 2023**. Refunds will be given, less a 25% administration fee. After **April 27, 2023**, there will be no refunds for cancelled booths or additional Exhibitor(s).

3 EASY WAYS TO REGISTER

Complete form, include payment, and...

1. MAIL - PA Section AWWA, P.O. Box D, New Cumberland, PA 17070
2. FAX - (717) 774-0288
3. ONLINE – Visit www.paawwa.org or EMAIL completed form to donhershey@paawwa.org

Any questions??? Contact Don Hershey at (717) 774-8870 or email: donhershey@paawwa.org

BOOTH INFORMATION

The following Products/Services will be displayed in our booth: _____
Exhibitor Service Kit: Including Electric, Internet, Drayage Forms, etc. can be found on our website:
paawwa.org

Booths that are 8' deep x 10' wide, draped 8' high back wall and 3' high side dividers. Each booth will be provided one 7"x 44" exhibitor identification sign, one 6' topped and skirted table, one wastebasket, two chairs and 1 ID Sign.

EXHIBITOR INFORMATION: CHECK BOX IF YOU WANT A HARD COPY OF THE CONFERENCE PROGRAM -

Exhibitor registration fee includes two (2) full conference registrations. All other attendees must register individually. Badges will be checked at the door.

COMPANY NAME (as it will appear in conference publications) _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL _____ PHONE _____ FAX _____

NAME OF PERSON ATTENDING CONFERENCE _____ TITLE _____

NAME OF PERSON ATTENDING CONFERENCE _____ TITLE _____

CONTACT PERSON (if different from person attending conference) _____

BOOTH RATE PER 8'X10' – (6' TABLE) *Includes Two (2) Full Conference Registrations

<p align="center">AWWA/DBIA Member Exhibitor Fee: (on or before January 27, 2023) \$1,000 x _____ = \$ _____ (# Booths) AWWA Member # _____ (after January 27, 2023) \$1,200 x _____ = \$ _____</p>	<p align="center">Non-Member Exhibitor Fee: (on or before January 27, 2023) \$1,200 x _____ = \$ _____ (# Booths) (after January 27, 2023) \$1,400 x _____ = \$ _____ (# Booths)</p>	<p align="center">*SPECIAL EVENT FEES ON NEXT PAGE.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p align="center">A. Total Exhibitor Fee: \$ _____</p> </div>
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B. GUEST REGISTRATION

Student/Guest Fee: \$ 50.00 _____ (Guest fee is for Spouse Registration)

**There is no registration fee for children 12 and under.*

B. Total Guest Fee: \$ _____

EXHIBITOR SPACE RESERVATION FORM (CONTINUED)**C. ADDITIONAL ATTENDEE RATE FOR 3 OR MORE**

AWWA/DBIA Member Full Conf. Rate - \$265.00 per person Non-Member Full Conf. Rate - \$325.00 per person

\$ 265.00 x _____ = \$ _____

\$ 325.00 x _____ = \$ _____

AWWA/DBIA Member One-Day Rate - \$140.00 per person Non-Member One-Day Rate - \$165.00 per person

\$ 140.00 x _____ = \$ _____

\$ 165.00 x _____ = \$ _____

Please indicate the day attending: Wednesday, May 9 _____ Thursday, May 10 _____

NAME _____ TITLE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

EMAIL _____ AWWA /DBIA MEMBER# _____

*An additional \$25.00 will be added for those registering at the door.

* For additional attendees – Copy Form and Attach.

C. Total Individual Registration Fee:

\$ _____

D. SPECIAL EVENT FEES – INDICATE # ATTENDING EACH EVENT**Tuesday, May 9, 2023**

*Golf Tournament at

Per Individual Golfer

\$ 95.00 x _____ = \$ _____

Foursome \$360.00 (Save \$20)

\$360.00 x _____ = \$ _____

(Includes Green Fees, Golf Cart, Lunch & Beverages)

*For Golf Sponsorship Opportunities, see the Golf Flyer***Tuesday Evening Event**

*Meet and Greet for all conference attendees will be held in the Zambezi River Ballroom from 6 pm to 8 pm.

Wednesday, May 10, 2023

9:00 am, 9:45am & 10:30 am – Behind the Scenes Water Park Tours sponsored by DBIA (limit 20 per tour) _____

*Business Luncheon (PA Section) \$ 50.00 x _____ = \$ _____

*DBIA's Social Event – (complimentary food/beverages) # of people attending _____

D. Total Special Events Fee: \$ _____**E. ANNUAL CONFERENCE SPONSORSHIP**

If you would like to sponsor an event during the annual conference, you may include your contribution with your exhibitor fees. Please complete the attached sponsorship form and indicate the amount on this form.

 We are enclosing our sponsorship of \$ _____.**E. Total Sponsorship Fee:**

\$ _____

PAYMENT INFORMATION

LINE A \$ _____

LINE B \$ _____

LINE C \$ _____

LINE D \$ _____

LINE E \$ _____

Total Enclosed \$ _____**MAKE CHECK PAYABLE TO: PA SECTION AWWA** American Express VISA MasterCard Personal Check Company Check

Credit Card # _____

Exp. _____ Signature _____

REGISTRATION FORM - GOLF OUTING

Pocono Manor Resort & Spa - Route 314 Manor Road

Pocono Manor PA. 18349 www.poconomanor.com



To Sign Up :

Send the completed form below to the PA-AWWA office along with your conference registration form and payment to: donhershey@paawwa.org

Name: _____

Company: _____

Phone: _____ Fax _____

Email: _____

List Foursome Names below. If you do not have a foursome, you will be assigned to a group at the tournament.

1. Self or: _____
2. _____
3. _____
4. _____

Payment included for (please circle)
1 2 3 4 golfers \$ _____

MAKE CHECKS PAYABLE TO: PA-SECTION AWWA

- PERSONAL CHECK
- COMPANY CHECK
- AMERICAN EXPRESS
- VISA
- MASTERCARD

FAX:
(717)774-0288

Credit Card # _____ Exp _____

Signature _____

Amount \$ _____

Questions—Contact:

Kurt Bonnet

kurt.bonnet@neptunetg.com

TUESDAY, May 9, 2023

10:00 am Shotgun Start

Four Person Scramble

**Includes: Golf Cart, Lunch
& Beverage**

Cost: \$360.00 Per Foursome

(cost savings of \$20.00)

\$95.00 PER SINGLE GOLFER

TEE BOX SPONSORSHIPS

*Have your organization name displayed at the
golf course.*

*Recognition will be given in the Water News
Source Newsletter and the PA AWWA Website*

EAGLE SPONSOR \$200

Organization Name displayed on
a "Tee Box" OR as Sponsor of the
"Longest Drive" or "Closest to Pin"

Contests & Common Sign at golf course

Eagle Sponsors, Please Circle One:

Tee Box Longest Drive Closest to Pin

BIRDIE SPONSOR \$100

Organization Name displayed on a
Common Sign at the golf course

Company Name:

(as it should appear) _____



Pennsylvania AWWA

American Water Works Association

**2023 PA SECTION AWWA
75TH ANNUAL CONFERENCE**

May 9 – 11, 2023

Kalahari Resorts and Conventions

SPONSORSHIP LEVELS - 2023

PLATINUM - \$5,000

Reserved Exhibit Space - Size Determined by Availability
OR
Three Complimentary Conference Registrations
AND
½-Page Advertisement in Conference Program
Organization Name Displayed on Banner at Event Sponsored

GOLD - \$2,500

Two Complimentary Conference Registrations
¼-Page Advertisement in Conference Program
Organization Name Displayed on Banner at Event Sponsored

SILVER - \$1,200

One Complimentary Conference Registration
Business-Card-Size Advertisement in Conference Program
Organization Name Displayed on Banner at Event Sponsored

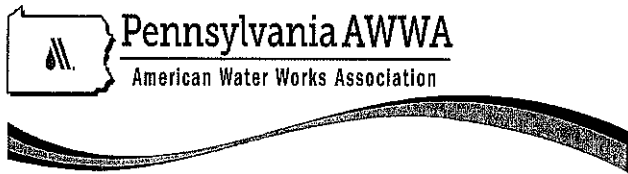
BRONZE - \$600

Organization Name Displayed on Banner at Event Sponsored
Recognition in Conference Program

GENERAL CONFERENCE PROGRAM SPONSOR - \$300

Recognition in Conference Program

SEE BACK 



2023 PA- SECTION AWWA 75TH ANNUAL CONFERENCE

PA - SECTION AWWA SPONSORSHIP EVENTS

Yes, my company would like to sponsor the following event(s):

**A) Meet and Greet
Tuesday Evening Event
May 9, 2023**

- 1. Platinum Sponsor \$5,000
- 2. Gold Sponsor \$2,500
- 3. Silver Sponsor \$1,200
- 4. Bronze Sponsor \$ 600

**B) Water For People
Silent Auction
May 10 & 11, 2023**

- 1. Platinum Sponsor \$5,000
- 2. Gold Sponsor \$2,500
- 3. Silver Sponsor \$1,200
- 4. Bronze Sponsor \$ 600

**C) Operator's Luncheon
May 10, 2023**

- 1. Gold Sponsor \$2,500
- 2. Silver Sponsor \$1,200
- 3. Bronze Sponsor \$ 600

**D) Business Luncheon
May 10, 2023**

- 1. Platinum Sponsor \$5,000
- 2. Gold Sponsor \$2,500
- 3. Silver Sponsor \$1,200
- 4. Bronze Sponsor \$ 600

**E) Hydrant Hysteria—May 10,
2023**

- 1. Gold Sponsor \$2,500
- 2. Silver Sponsor \$1,200
- 3. Bronze Sponsor \$ 600

**F) Keynote Speaker/Awards
Reception - May 10, 2023**

- 1. Platinum Sponsor \$5,000
- 2. Gold Sponsor \$2,500
- 3. Silver Sponsor \$1,200
- 4. Bronze Sponsor \$ 600

**G) Exhibit Hall Social
Event - May 10, 2023**

- 1. Platinum Sponsor \$5,000
- 2. Gold Sponsor \$2,500
- 3. Silver Sponsor \$1,200
- 4. Bronze Sponsor \$ 600

**H) Exhibit Hall Breakfast
May 11, 2023**

- 1. Gold Sponsor \$2,500
- 2. Silver Sponsor \$1,200
- 3. Bronze Sponsor \$ 600

I) PA-AWWA Conference App

- 1. Platinum Sponsor \$5,000
- 2. Gold Sponsor \$2,500
- 3. Silver Sponsor \$1,200
- 4. Bronze Sponsor \$ 600

**J) Drinking Water Taste Test
May 10 & 11, 2023**

- 1. Gold Sponsor \$2,500
- 2. Silver Sponsor \$1,200
- 3. Bronze Sponsor \$ 600

**K) Exhibit Hall Luncheon
May 11, 2023**

- 1. Platinum Sponsor \$5,000
- 2. Gold Sponsor \$2,500
- 3. Silver Sponsor \$1,200
- 4. Bronze Sponsor \$ 600
- 5. General Sponsor \$ 300

**L) Wednesday PM Break
May 10, 2023**

- 1. Gold Sponsor \$2,500
- 2. Silver Sponsor \$1,200
- 3. Bronze Sponsor \$ 600

**M) Young Professional's
Poster Contest - May 10, 2023**

- 1. Gold Sponsor \$2,500
- 2. Silver Sponsor \$1,200
- 3. Bronze Sponsor \$ 600

**N) Young Professional's
Tank Building Contest
May 10, 2023**

- 1. Gold Sponsor \$2,500
- 2. Silver Sponsor \$1,200
- 3. Bronze Sponsor \$ 600

**O) General Conference
Sponsorship**

- 1. Platinum Sponsor \$5,000
- 2. Gold Sponsor \$2,500
- 3. Silver Sponsor \$1,200
- 4. Bronze Sponsor \$ 600
- 5. General Sponsor \$ 300

Company: _____
Contact: _____
Address: _____
City, State, Zip: _____
Telephone: _____
Email: _____

Indicate your sponsorship choices: (e.g.: A-2)

- 1st Choice: _____
- 2nd Choice: _____
- 3rd Choice: _____

Check enclosed Please invoice me

MAIL: P.O. Box D, New Cumberland, PA 17070

or

FAX: (717) 774-0288

In order to receive recognition the Conference Program sponsorships must be received by April 13, 2023

HOTEL INFORMATION
Reserve your room now at the Kalahari
Resorts and Conventions

250 Kalahari Boulevard
Pocono Manor, PA 18349

www.kalahariresorts.com

A block of rooms is being held until April 17, 2023

2 Double Beds or 1 King - \$159.00 (taxes not included)

Call - 1-570-580-6000

PA-AWWA Room Block
\$159.00 per night plus applicable taxes

Check in time: 4:00 pm

Check out time: 11:00 am

Note: Rooms assigned on a first come first serve basis

Plenty of free parking for all attendees.



EXHIBITOR ORDER FORM – KALAHARI RESORTS, POCONO MTS, PA

SHOW NAME		SHOW DATE	
VENDOR/EXHIBITOR NAME		BOOTH # (IF KNOWN)	
VENDOR/EXHIBITOR PHONE		VENDOR/EXHIBITOR EMAIL	

ITEMS	QTY	Pre Order / Per Day / Each	Day Of Order / Per Day /Each
120 Volts – Standard / 20 Amps		\$25.00	\$50.00
125/250 Volts - Single Ph / 20 Amps		\$150.00	\$200.00
125/250 Volts – Single Ph / 30 Amps		\$250.00	\$285.00
208 Volts – 3 Ph / 30 Amps		\$500.00	\$750.00
AUDIO VISUAL	QTY	Pre Order / Per Day / Each	Day Of Order / Per Day /Each
TV Monitor (27") On Cart/Stand		\$95.00	\$120.00
TV/Monitor (52") On Cart/Stand		\$150.00	\$200.00
High Speed Broadband Line		\$150.00	\$200.00
Laptop Computer		\$200.00	\$250.00
Flipchart W/Markers		\$25.00	\$30.00
Easel		\$10.00	\$20.00
Power Strips		\$5.00	\$10.00
Extension Cords		\$5.00	\$10.00
AV Cart		\$15.00	\$25.00
DVD Player		\$20.00	\$30.00
HDMI / VGMA Cables		\$5.00	\$10.00
FURNITURE / Linens	QTY	Pre Order / Per Day / Each	Day Of Order / Per Day /Each
8' x 30" Banquet Table		\$10.00	\$15.00
8' x 18" Banquet Table		\$10.00	\$15.00
6' Round Table		\$10.00	\$15.00
5' Round Table		\$10.00	\$15.00
3' Tall Cocktail Table		\$10.00	\$15.00
3' Short Cocktail Table		\$10.00	\$15.00
Banquet Table Linen		\$15.00	\$25.00
Round Table Linen (90"x 90")		\$8.00	\$15.00

GENERAL INFORMATION: Electrical and Exhibitor Service forms must be received at least ten (10) days prior to your setup day/date. The "Day of Order" request is for any additions or add on requests made the day of the show. The electrician and audio visual technician will have a copy of your requested service order. Any late additions or add-ons will be billed at the "Day of" listed price. Cancellations must be received 24 business hours prior to arrival date or a charge of 50% of amount will be charged.

TAX/SERVICE CHARGE: Please note that all orders are subject to a 6% tax and 24% service charge.

IMPORTANT: Note-This order must be received by Kalahari Resort no later than 10 days prior to your setup. This will insure installation has been completed prior to your setup. Late Orders will be serviced after completion of all early orders.

SPECIAL NOTICE: Kalahari Resort requires that no electrical equipment or apparatus can be connected unless it conforms to its electrical code. All equipment be UL listed. All splices must be installed in a metal closure to prevent emission of sparks.

IN ADDITION: Any additional material supplied by Kalahari Resort will be charged to the guest. Special request for additional electrical services can be made through our Engineering Department.

METHOD OF PAYMENT:

I hereby authorize Kalahari Resort & Convention Center to use the credit card for full payment of equipment ordered as indicated above.

Exact Name on Card		Company Name	
Credit Card Number		Expiration	
Authorized Signature		Print Name	
Phone		Email	
Billing Address		City/State/Zip	

If you are in question as to the amount of amps your equipment will need, a small identification tag should be affixed to the bottom or sides indicating the model number, serial number, voltage and amps required to operate it. Use the following formula to convert watts to amps if the wattage is available: Divide the number of watts by the voltage (current) necessary to operate the equipment.

RETURN TO: CONFERENCE SERVICES/ EXHIBIT SERVICES Kalahari Resort and Convention Center PO Box B, 250 Kalahari Blvd, Pocono Manor, PA 18368, Email to jcolumna@kalahariresorts.com or Fax to 570-580-9222

AUDIO/VISUAL/RESOURCE REQUEST FORM – KALAHARI RESORTS, POCONO MTS, PA

EVENT NAME	EVENT DATE(S)
CLIENT NAME	CLIENT PHONE
COMPANY NAME	CLIENT EMAIL
MEETING ROOM NAME	DATE(S) NEEDED

Audio	Quantity	Standard Rate Per Day	Date Needed
8 Channel Mixer (if more than 2 microphones are requested)		\$50.00	
House Audio System tap Connections for iPod, DVD, Computer, Etc		\$50.00	
Wireless Hand Held Microphone		\$75.00	
Wireless Lapel Microphone (Lavalier)		\$75.00	
House Sound Table for Non Kalahari AV		\$50.00	
Floor/Table Podium (Microphone Extra)		\$25.00	
Floor or Table Stand for microphone		\$15.00	
Boardroom Mounted Speaker Phones (Available in Boardrooms ONLY)		\$100.00	
Polycom Speaker Phone		\$150.00	
Video	Quantity	Standard Rate Per Day	Date Needed
27" LCD Flat Screen		\$100.00	
55" Screen TV/Monitor		\$200.00	
42" Screen TV/Monitor		\$150.00	
Portable LCD Projector		\$300.00	
Switcher		\$35.00	
Drop Down Screen (sizes vary based on room)		\$75.00	
Portable Screen		\$50.00	
Laptop Computer		\$150.00	
High Speed Private Wifi Line		\$150.00	
Ceiling Mounted Projector and Drop Down Screen (not available in Salons B,C,F,G or Board rooms)		\$375.00	
Wall Mounted Flat Screen Monitor (Available in Boardrooms ONLY)		\$200.00	
Video Conference		\$200 - \$450.00	
Resources	Quantity	Standard Rate Per Day	Date Needed
4'x4' Dance Floor Hard Wood (per section)		\$25.00	
Riser (6' x 8' Section)		\$50.00	
AV Cart with power strip and extension cord		\$45.00	
Flag (US and Pennsylvania)		\$15.00	
"Post It Note" Flip Chart and Markers		\$35.00	
Easels		\$5.00	
Pipe and Drape (limited quantity available)		\$10.00 per foot	
Laser Pointer / Power Point Clicker		\$20.00	
Power Strips		\$5.00	
Extension Cords		\$5.00	
HDMI/ VGA Cables		\$5.00	
VIP Amenity Place Setting (Bottled Water, Pen, Paper & Mint at Each Seat)		\$6.00 Per Person	
AV Staff Support	Quantity	Standard Rate Per Day	Date Needed
Dedicated AV Technician		\$75.00 Per Hour	
AV Support with Client provided equipment		\$125.00 Per Day	
AV Support with Hotel provided equipment		Complimentary	

If you don't see what you are looking for, let us know. We are happy to provide additional options, ideas and resources for your program. Unless otherwise stated on this form, ALL AUDIO/VISUAL/RESOURCE CHARGES will appear on the event orders and charged to the master folio for payment.